### **Financial Statement**

December 31, 2012

Governing Body

Alan Brundage, Mayor Mary Beth Bookless Wayne Vineyard Scott Jones Natalie Kollmeyer Joyce Reynolds

City Clerk

Mindy Mages

City Treasurer

Richelle Green

Independent Auditor

Kenneth L Cooper Jr CPA, Chtd Certified Public Accountant Wellington, Kansas

Year Ended December 31, 2012

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## KENNETH L COOPER JR CPA, CHTD

### Certified Public Accountant

Independent Auditor's Report

To the Honorable Mayor and City Council City of Argonia Argonia, Kansas

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures and unencumbered cash balances of the City of Argonia, Kansas, (a Municipal Financial Reporting Entity) as of and for the year ended December 31, 2012 and the related notes to the financial statement.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1 to meet the financial reporting requirements of the State of Kansas. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the Kansas Municipal Audit and Accounting Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used, and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unqualified audit opinions.

#### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statement, the financial statement is prepared by the City of Argonia, Kansas to meet the requirements of the State of Kansas on the basis of the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the City of Argonia, Kansas as of December 31, 2012, or changes in net position and, when applicable, cash flows thereof for the year then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the City of Argonia, Kansas as of December 31, 2012, and the aggregate receipts and expenditures for the year ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the 2012 fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget (Schedules 1 and 2 as listed in the table of contents) are presented for additional analysis and are not a required part of the 2012 basic financial statement; however are required to be presented under the provisions of the Kansas Municipal Audit Accounting Guide. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2012 basic financial statement. The 2012 information has been subjected to the auditing procedures applied in the audit of the 2012 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2012 basic financial statement or to the 2012 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the 2012 basic financial statement as a whole, on the basis of accounting described in Note 1.

The 2011 Actual column presented in the individual fund schedules of regulatory basis receipts and expenditures-actual and budget (Schedule 2 as listed in the table of contents) is also presented for comparative analysis and is not a required part of the 2011 basic financial statement upon which we rendered an unqualified opinion dated June 27, 2012. The 2011 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration, Office of Management Analysis and Standards at the following link: <a href="http://da.ks.gov/ar/muniserv/">http://da.ks.gov/ar/muniserv/</a>. comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2011 basic financial statement. The 2011 comparative information was subjected to the auditing procedures applied in the audit of the 2011 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2011 basic financial statement or to the 2011 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2011 comparative information is fairly stated in all material respects in relation to the 2011 basic financial statement taken as a whole, on the basis of accounting described in Note 1.

Certified Public Accountants

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September 10, 2013

### Summary Statement of Receipts, Expenditures and Unencumbered Cash

### Regulatory Basis

For the Year Ended December 31, 2012

	Beginning Unencumbered Cash Cash Balance Receipts		Expenditures	Ending Unencumbered Cash Balance	Add Outstanding Encumbrances/ Accounts Pay.	Ending Cash Balance
<u>Funds</u>						
Governmental Type Funds:	Ф 70.010	Ф. 240 126	Ф 276.000	Φ 50.045	Φ 4.700	Ф. 54 <b>7</b> 45
General Fund	\$ 78,018	\$ 248,126	\$ 276,099	\$ 50,045	\$ 4,700	\$ 54,745
Special Purpose Funds:						
Special Highway	18,900	12,888	29,000	2,788		2,788
Equipment Reserve	75,144	-	2,950	72,194	-	72,194
Park Trust	6,166	29,173	17,816	17,523	23	17,546
Argonia Daze	3,748	2,974	4,819	1,903	-	1,903
Bond and Interest Funds:						
Bond & Interest	22,952	35,444	36,070	22,326	-	22,326
Capital Project Funds:						
Capital Improvements	69,178	-	-	69,178	-	69,178
Sewer Improvement Fund	28,695	403,022	736,084	(304,367)	304,377	10
Business Funds:						
Water and Sewer Utility	226,244	243,523	144,849	324,918	13,445	338,363
Gas Utility	59,965	164,212	139,847	84,330	14,611	98,941
Ambulance	9,370	64,795	53,688	20,477	120	20,597
Cemetery	18,913	61,922	4,228	76,607	62	76,669
Solid Waste Utility	3,855	46,525	42,412	7,968	573	8,541
Trust Funds:						
Vera M Linn Cemetery						
Memorial Fund	70,054	508	508	70,054	_	70,054
Cemetery Building	2,323	1	-	2,324	_	2,324
Company Dunding						<u></u>
Total reporting entity	\$ 693,525	\$1,313,113	\$ 1,488,370	\$ 518,268	\$ 337,911	\$ 856,179

### Summary Statement of Receipts, Cash Disbursements and Unencumbered Cash

### Regulatory Basis

For the Year Ended December 31, 2012

### Composition of Cash Balance:

Cash on hand, city Clerk	\$ 150
Cash in checking account:	
Farmers & Merchants State Bank, Argonia	
Operating account	654,592
Cemetery Building account	2,324
Argonia Daze account	1,903
Sewer Improvement account	10

#### Certificates of Deposit

Farmers & Merchants State Bank, Argonia:

	Rate	Maturity	
CD #22718	0.350%	03/18/2013	5,000
CD #22719	0.350%	03/18/2013	5,000
CD #7731	1.500%	03/10/2013	5,000
CD #7733	1.500%	03/10/2013	5,000
CD #22173	0.650%	10/03/2013	2,200
CD #6886	2.250%	06/01/2015	5,000
CD #21830	0.450%	04/24/2013	100,000
CD #23588	0.450%	03/14/2013	70,000
Total Certificates	197,200		
Total reporting entity			\$ 856,179

#### **Notes to Financial Statement**

December 31, 2012

#### 1. Summary of Significant Accounting Policies

#### A. Municipal Financial Reporting entity

The City of Argonia, Kansas ("City") is a municipal corporation operating under a Mayor-Council form of government. It provides the following services: Public Safety-Police, Volunteer Fire and Emergency Medical Services, Highways and Streets, Public Improvements, Utilities-Gas, Water, Sewer, Refuse, and General Administrative Services. This regulatory financial statement presents only the municipality with no related municipal entities.

#### B. Regulatory Basis Fund Types

<u>General Fund</u>--the chief operating fund of the City. Used to account for all resources except those required to be accounted for in another fund.

<u>Special Purpose Fund</u>—used to account for the proceeds of specific tax levies and other specific revenue sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

<u>Bond and Interest Fund</u>—used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long-term debt.

<u>Capital Project Fund</u>—used to account for the debt proceeds and other financial resources to be used for the acquisition or construction of major capital facilities or equipment.

<u>Business Fund</u>—funds financed in whole or in part by fees charged to users of the goods or services (i.e. utility services and internal service funds).

<u>Trust Fund</u>—funds used to report assets held in trust for the benefit of the municipal financial reporting entity (i.e. pension funds, investment trust funds, private purposed trust funds which benefit the municipal reporting entity, scholarship funds, etc.).

#### C. Basis of Accounting

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America. The Kansas Municipal Audit and Accounting Guide (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis revenues and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The municipality has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the municipality to use the regulatory basis of accounting

#### **Notes to Financial Statement**

December 31, 2012

#### 1. Summary of Significant Accounting Policies (continued)

#### D. <u>Property taxes</u>

In accordance with governing State statutes, property taxes levied during the current year are revenue sources to be used to finance the budget of the ensuing year. Taxes are assessed on a calendar year basis and are levied and become a lien on the property on November 1 of each year. The County Treasurer is the tax collection agent for all taxing entities within the County. Property owners have the option of paying one-half or the full amount of the taxes levied on or before December 20 during the year levied with the balance to be paid on or before May 10 of the ensuing year. Consequently, for revenue recognition purposes, the taxes levied during the current year are not due and receivable until the ensuing year.

Recognized state shared taxes represent payments received during the current fiscal period. State statutes specify distribution dates for such shared taxes. For revenue recognition purposes, amounts collected and held by the State on behalf of the City at year-end are not due and receivable until the ensuing year.

Federal and State grant aid and unrestricted aid is reported as revenue in the fiscal year the entitlement is received.

#### E. Reimbursements

The City records reimbursable expenditures in the fund that makes the disbursement and records reimbursements as revenue to the fund.

#### 2. Stewardship, Compliance and Accountability

#### A. Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), bond and interest funds and business funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- 1. Preparation of the budget for the succeeding calendar year on or before August 1st.
- 2. Publication in local newspaper of the proposed budget and notice of public hearing on the budget on or before August 5th.
- 3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
- 4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

#### **Notes to Financial Statement**

December 31, 2012

#### 2. Stewardship, Compliance and Accountability (continued)

#### A. <u>Budgetary Information (continued)</u>

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitments, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

A legal operating budget is not required for capital projects funds, trust funds, and the following special purpose fund: Equipment Reserve Fund. Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

#### B. Compliance With Finance-Related Legal and Contractual Provisions

- Encumbrance Records and Record of Unencumbered Budget Balance The clerk did not maintain the required encumbrance records, in accordance with K.S.A. 10-1117 and was therefore unable to maintain accounts required under K.S.A. 79-2934 showing the unencumbered budget balance of each fund, except at year end.
- <u>Treasurer's Fund Record</u> K.S.A. 10-1118 requires that the treasurer of every municipality keep records to show the amount of money in each fund. The Clerk at the City of Argonia maintains such records, but the Treasurer does not maintain independent fund records.
- Encumbrance Records K.S.A. 79-2934 provides that "the clerk shall open and keep an account of each fund showing the total amount appropriated for each fund and shall charge such appropriation with the amount of any indebtedness created at the time such indebtedness is incurred." The City's records show the amount of funds disbursed and remaining budget balance, but do not reflect encumbrances, which is what is meant by the "amount of indebtedness created at the time such indebtedness is incurred".
- Annual Report by Treasurer K.S.A. 12-1608 requires the treasure of third class cities shall file an annual statement showing the total amount received into each fund, the total amount expended from each fund, and the cash balances of each fund at the beginning and close of each year. Three funds, Argonia Daze, Sewer Improvement, and Cemetery Building were not included in this reporting.
- <u>Budget Law</u> K.S.A. 79-2935 states that expenditures, including encumbrances, should not exceed the adopted budget of expenditures, plus any reimbursements of current year expenditures for such fund. The Argonia Daze and Park Trust Funds exceeded their budgets during 2012, as shown on Schedule 1.
- <u>Cash Basis Law</u> K.S.A. 10-1121 requires that no indebtedness be created for a fund in excess of available monies in that fund. The Bond and Interest Fund had a negative fund balance during 2012 due to a scheduled budget transfer not being made until year end.
- <u>Funds Disbursed as Provided by Law K.S.A.</u> 12-105b provides for approval of claims by management and governing body prior to disbursement, with some exceptions. The City maintained accounting and disbursement records for the Sewer Improvement Fund outside of its regular accounting system. Although claims were preapproved by the Mayor, they were not included in the claims list presented to the governing body for approval.

#### **Notes to Financial Statement**

December 31, 2012

#### 2. Stewardship, Compliance and Accountability (continued)

#### C. Negative Unencumbered Cash Balance

The Sewer Improvement Fund had a negative unencumbered cash balance of \$304,367 at December 31, 2012 due to an accounts payable as of that date. This negative balance was due to federal and loan funds pending receipt. This qualifies as an exception to the cash basis law requirement that funds not have a negative balance.

#### 3. Deposits and Investments

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no investment policy that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investments of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; US government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

Custodial credit risk – deposits. Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. The City did not designate any peak periods in 2012. All deposits were legally secured at December 31, 2012.

At December 31, 2012, the City's carrying amount of deposits was \$856,029 and the bank balance was \$863,726. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, \$250,000 was covered by federal depository insurance and \$613,726 was collateralized with securities held by the pledging financial institutions' agents in the City's name.

#### **Notes to Financial Statement**

December 31, 2012

#### 4. Long-term debt

Changes in long-term liabilities for the City for the year ended December 31, 2012 were as follows:

	Interest <u>Rate</u>	Date of <u>Issue</u>	Amount of Issue	Date of Final <u>Maturity</u>	Balance Beginning of Year	<u>Additions</u>	Reductions/ Payments	Balance 12/31/2012	Interest <u>Paid</u>
<b>General Obligation Bonds</b> Series 2005 GO Water Distrib. Sys	2.3-4.5%	3/1/2005	500,000	9/1/2025	<u>\$385,000</u>	<u>\$</u>	\$ 20,000	<u>\$ 365,000</u>	<u>\$ 15,548</u>
Other Debt Revolving Loan KWPCRLF	2.55%	9/24/2010	907,256	9/1/1932	<u>\$134,087</u>	\$191,996	<u>\$ -</u>	\$ 326,083	\$ 1,409
				Total	<u>\$519,087</u>	<u>\$191,996</u>	\$ 20,000	<u>\$ 691,083</u>	<u>\$ 16,957</u>

The maturity schedule below is based on the July 31, 2013 final loan balance on the KWPCRLF Revolving Loan, after additional advances were received in 2013. Current maturities of long-term debt and interest for the next five years and in five year increments through maturity are as follows:

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018-2022</u>	<u>2023-2027</u>	<u>2028-2032</u>	<u>Totals</u>
Principal									
General Obligation Bonds	20,000	20,000	25,000	25,000	25,000	145,000	105,000	-	365,000
Revolving Loan KWPCRLF	37,731	25,076	25,719	26,379	27,056	146,060	165,789	188,182	641,992
	57,731	45,076	50,719	51,379	52,056	291,060	270,789	188,182	1,006,992
Interest									
General Obligation Bonds	14,868	14,167	13,448	12,522	11,585	42,090	9,450	-	118,130
Revolving Loan KWPCRLF	11,528	15,250	14,606	13,946	13,269	55,568	35,840	13,447	173,454
	26,396	29,417	28,054	26,468	24,854	97,658	45,290	13,447	291,584
Total Principal & Interest	84,127	74,493	78,773	77,847	76,910	388,718	316,079	201,629	1,298,576

### 5. Capital project funds

Major capital projects are accounted for within their own fund. Since these funds are not required to be budgeted, expenditures are limited on a project-by-project basis to an amount authorized by resolution. During 2012, the following projects were completed or underway:

	Project <u>Authorization</u>	Project to Date Expenditures	Dec. 31, 2012  Status
Sewer Improvement Fund	\$907,256	\$841,485	In progress

#### **Notes to Financial Statement**

December 31, 2012

### 6. Claims and Judgments

The City participates in federal, state and county programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the City may be required to reimburse the grantor government. As of the date of this report, the expenditures have not been audited, but the City believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any of the individual governmental funds or the overall financial position of the City.

The City is exposed to various risks of loss related to property loss; torts; theft of, damage to, and destruction of assets; errors and omissions; employee injuries and natural disasters. The City has purchased commercial insurance for these potential risks. There have been no significant reductions in insurance coverage from 2011 to 2012 and there were no settlements that exceeded insurance coverage in the past three years.

During the ordinary course of its operations, the City is a party to various claims, legal actions and complaints. It is the opinion of the City's management and legal counsel that these matters are not anticipated to have a material financial impact on the City.

#### 7. Interfund transfers and other interfund activity

The following is a schedule of interfund operating transfers made in 2012:

From:	<u>To:</u>	<u>Amount:</u>
Water & Sewer	Bond & Interest	20,000
Vera Linn Memorial	Cemetery	508

#### 8. Other Long-Term Obligations from Operations

#### A. Post-Employment Health Care Benefits

The City does not maintain a group health insurance plan for its employees or retirees, nor does it have any other post-employment benefits.

#### B. <u>Compensated absences</u>

The City's policies regarding vacations permit employees to accrue vacation at the rate of five days after one year of service, ten days after two years of service and fifteen days after five years of employment. Unused vacation at each December 31<sup>st</sup> carries over to the next December 31<sup>st</sup>, than expires. Upon termination or resignation from service with the City, employees are entitled to payment for all accrued vacation. Full time employees earn sick time at the rate of eight hours per month, to a maximum of 240 hours accrued, and part time staff earns one-half of that amount. All employees on permanent status earn personal leave at the rate of one calendar day per month with a thirty day maximum accumulation. Upon termination or resignation, employees are entitled to one half of sick time earned prior to termination or resignation, but no payment is made for any unused personal leave. There are no other post-employment benefits for employees.

**Notes to Financial Statement** 

December 31, 2012

#### 9. Defined Contribution Pension Plan

The City established a SIMPLE retirement plan July 1, 1997. A SIMPLE is a defined contribution plan under the Internal Revenue Code where employees may elect to reduce their salary and, for 2012, contribute up to \$11,500 per year into the plan. The City chooses to match employee contributions up to a maximum of 3% of compensation. Employer contributions were \$3,382 and \$5,024 in 2012 and 2011, respectively.

#### 10. Contingencies

#### Grant Program Involvement

The City participates in various federal or state grant programs from year to year on an intermittent basis. The programs are often subject to additional audits by agents of the granting agency, the purpose of which is to ensure compliance with the specific conditions of the grant. Any liability for reimbursement which may arise as a result of these audits cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

#### 11. Vera M. Linn Memorial Endowment

During 1995, the City was notified that it was the beneficiary of a bequest from the Vera M. Linn Estate. The total bequest was \$69,685.16. The terms of the Last Will and Testament of Vera M. Linn state that funds be deposited in "...the perpetual care fund of Argonia Cemetery, Argonia, Kansas, and request that the income therefrom be used annually for Memorial Day flowers and the upkeep for the graves of the descendants of George Linn and Charles Ford in said Cemetery." The City maintained the endowment as required in 2012.

#### 12. Subsequent Events

Management has evaluated the effects of the financial statement of subsequent events occurring through September 10, 2013, which is the date at which the financial statement was available to be issued.

The City was awarded a \$500,000 Community Development Block Grant in February, 2013, for the construction of a new water treatment facility. The total cost of the project is expected to be \$2,100,000, with the balance financed with a loan of \$1,600,000 from the Kansas Department of Health and Environment.

The City committed approximately \$75,000 of its Capital Improvement Fund to provide utility service for a new residential development in 2013. No special assessments will be levied for these improvements, though purchasers of lots will pay a minimal hookup fee.

## City of Argonia, Kansas Summary of Expenditures--Actual and Budget

Regulatory Basis (Budgeted Funds Only) For the Year Ended December 31, 2012

		Adjustment				
		for Qualifying	Total	Expenditures	Variance-	
	Certified	Budget	Budget for	Chargeable to	Favorable/	
<u>Fund</u>	Budget	Credits	Comparison	Current Year	(Unfavorable)	
General	\$ 302,400	\$ -	\$ 302,400	\$ 276,099	\$ 26,301	
Special Purpose Funds						
Special Highway	39,981	-	39,981	29,000	10,981	
Park Trust	15,500		15,500	17,816	(2,316)	
Argonia Daze	-		-	4,819	(4,819)	
Bond & Interest Funds:						
Bond & Interest	57,870	-	57,870	36,070	21,800	
Business Funds:						
Water and Sewer Utility	300,500	-	300,500	144,849	155,651	
Gas Utility	357,000	-	357,000	139,847	217,153	
Ambulance	139,500	-	139,500	53,688	85,812	
Cemetery	19,500	-	19,500	4,228	15,272	
Solid Waste Utility	53,000	-	53,000	42,412	10,588	
Trust Funds:						
Vera M Linn Cemetery						
Memorial Fund	5,000	_	5,000	508	4,492	
Total primary government	1,290,251		1,290,251	749,336	540,915	

### **General Fund**

## Schedule of Receipts & Expenditures-Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2012

			2012	
Cash Receipts	2011 <u>Actual</u>	Actual Budget		Variance- Favorable/ (Unfavorable)
<u>Cush recorpts</u>				
Taxes and Intergovernmental:				
Ad valorem property tax	\$ 96,759	\$ 102,060	\$ 107,386	\$ (5,326)
Delinquent taxes	8,201	6,317	-	6,317
Motor vehicle tax	22,733	14,442	18,799	(4,357)
Recreational vehicle & 16/20M tax	<b>80</b> 1	728	622	106
Special assessments	600	100	-	100
Local sales tax	32,066	27,483	30,000	(2,517)
Franchise taxes	20,839	27,141	22,000	5,141
Sumner County Road & Bridge	6,000	6,000	6,000	_
Licenses, fines and permits:				
Licenses and permits	1,443	663	1,000	(337)
Fines and court fees	1,464	291	500	(209)
Interest earnings	1,867	1,242	4,500	(3,258)
Other:	·	•		,
Swimming pool revenue	12,114	9,646	13,200	(3,554)
Miscellaneous revenues	4,319	2,059	-	2,059
Oil lease	, -	23,400	-	23,400
Streets & parks	1,872	54	-	54
Firemen's Relief reimbursement	· -	26,500	_	26,500
Operating transfers in				
Total cash receipts	\$ 211,078	\$ 248,126	\$ 204,007	\$ 44,119

### City of Argonia, Kansas General Fund

### Schedule of Receipts & Expenditures-Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2012

			2012					
							V	ariance-
		2011					Fa	worable/
	<u>.</u>	Actual		Actual	]	Budget	(Un	favorable)
Expenditures								
Administration								
Personal services	\$	34,003	\$	36,237	\$	35,000	\$	(1,237)
Employee benefits	*	7,619	*	8,224	*	9,000	Ψ.	776
Contractual		14,327		56,246		13,000		(43,246)
Commodities		5,441		7,799		3,500		(4,299)
Capital outlay		_		929		5,000		4,071
Police						-,		.,
Personal services		39,134		47,689		50,500		2,811
Employee benefits		5,960		4,941		7,400		2,459
Contractual		7,663		3,040		8,000		4,960
Commodities		3,469		5,812		5,000		(812)
Capital outlay		,		_		1,000		1,000
Fire						,		,
Contractual		4,494		5,732		1,000		(4,732)
Commodities		4,103		28,689		4,000		(24,689)
Capital outlay		550		_		1,000		1,000
Memorial Expense		_		1,162		_		(1,162)
Street and Park				ĺ				
Contractual		15,057		21,208		20,000		(1,208)
Commodities		17,986		4,849		20,000		15,151
Capital outlay		6,654		7,085		15,000		7,915
Pool								
Personal services		11,180		12,624		12,000		(624)
Employee benefits		858		818		1,000		182
Contractual		5,496		4,427		7,000		2,573
Commodities		11,450		13,219		15,000		1,781
Capital outlay		-		-		1,000		1,000
Non-departmental								_
Contingency/Capital outlay		_		-		15,000		15,000
Other		-		134		-		(134)
Reimbursement to Argonia Daze		-		1,000		-		(1,000)
Revitalization rebates		8,773		4,235		-		(4,235)
Operating transfers out		<u> </u>		_		53,000		53,000
Total expenditures	\$	204,217	\$	276,099	\$	302,400	\$	26,301
Cash receipts over (under) expenditures	\$	6,861	\$	(27,973)				
Unencumbered cash balance, beginning		71,157	_	78,018				
Unencumbered cash balance, ending	\$	78,018	\$	50,045				14

Special Purpose Fund

### Special Highway Fund Schedule of Receipts and Expenditures - Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2012

			2012	
Cash Receipts	2011 <u>Actual</u>	<u>Actual</u>	Budget	Variance- Favorable/ (Unfavorable)
Intergovernmental:				
State payments	\$ 12,644	\$ 12,888	\$ 12,910	\$ (22)
Total cash receipts	\$ 12,644	\$ 12,888	\$ 12,910	\$ (22)
Expenditures				
Commodities	\$ -	\$ -	\$ 5,000	\$ 5,000
Capital outlay	-	-	5,000	5,000
Street repairs and maintenance	38,255	29,000	29,981	981
Total expenditures	\$ 38,255	\$ 29,000	\$ 39,981	\$ 10,981
Cash receipts over (under) expenditures	\$ (25,611)	\$ (16,112)		
Unencumbered cash balance, beginning	44,511	18,900		
Unencumbered cash balance, ending	\$ 18,900	\$ 2,788		

Special Purpose Fund

## **Equipment Reserve Fund**

### Schedule of Receipts and Expenditures - Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2012

		2011 Actual		2012 Actual
Cash Receipts		1100001	=	
Operating transfer from: Solid waste fund	\$	5,000	\$	
Total cash receipts	\$	5,000	\$	
<u>Expenditures</u>				
Capital outlay	\$	4,315	\$	2,950
Police		12,897		-
Street Repair & Maintenance	_	26,012		
Total expenditures	\$	43,224	\$	2,950
Cash receipts over (under) expenditures	\$	(38,224)	\$	(2,950)
Unencumbered cash balance, beginning	_	113,368		75,144
Unencumbered cash balance, ending	\$	75,144	\$	72,194

Special Purpose Fund

### **Park Trust Fund**

### Schedule of Receipts and Expenditures-Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2012

			2012	
	2011 <u>Actual</u>	Actual	Budget	Variance- Favorable/ (Unfavorable)
Cash Receipts				
Contributions Fees Other	\$ 605 8,021	•	\$ 2,000 10,000	
Total cash receipts	\$ 8,626	\$ 29,173	\$ 12,000	\$ 17,173
Expenditures and Transfers				
Contractual services Commodities Capital Outlay Other Total expenditures	\$ 4,045 3,736 90 7,871	4,776	\$ 6,000 5,000 4,500 	224 4,500 (75)
Cash receipts over (under) expenditures	\$ 755	\$ 11,357		
Unencumbered cash balance, beginning	5,411	6,166		
Unencumbered cash balance, ending	\$ 6,166	\$ 17,523		

Special Purpose Fund

### **Argonia Daze Fund**

### Schedule of Receipts and Expenditures-Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2012

								riance-
		2011		_				orable/
	A	<u>ctual</u>	<u> </u>	<u>Actual</u>	<u>Budget</u>		(Unfa	avorable)
Cash Receipts								
Reimbursement from General Fund	\$	500	\$	1,000	\$ -	-	\$	1,000
Program Receipts		3,943		1,974		_		1,974
								-
Total cash receipts	\$	4,443	\$	2,974	\$ -	_	\$	2,974
Expenditures								
Program Expenses	\$	695	\$	4,819	\$ -		\$	(4,819)
1 Togram Expenses	Ψ	075	Ψ	7,017	Ψ	_	Ψ	(4,017)
Total expenditures		695		4,819		_		(4,819)
Total experiences				.,015		-	-	(1,015)
Cash receipts over (under) expenditures	\$	3,748	\$	(1,845)				
( , , , , , , , , , , , , , , , , , , ,	,	- , -	•	( ) /				
Unencumbered cash balance, beginning		_		3,748				
Unencumbered cash balance, ending	\$	3,748	\$	1,903				

Bond and Interest Fund

### **Bond & Interest Fund**

### Schedule of Receipts and Expenditures - Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2012

		2012							
				Variance-					
	2011		Favorable/						
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	(Unfavorable)					
Cash Receipts									
Ad valorem property tax	\$ 13,486	\$ 12,454	\$ 13,104	\$ (650)					
Delinquent taxes	1,500	876	-	876					
Motor vehicle tax	3,217	2,013	2,533	(520)					
Recreational vehicle & 16/20M tax	116	101	84	17					
Transfer from Water & Sewer fund	20,000	20,000	20,000						
Total cash receipts	\$ 38,319	\$ 35,444	\$ 35,721	\$ (277)					
Expenditures									
Interest on bonds	\$ 16,198	\$ 15,548	\$ 15,550	\$ 2					
Principal on bonds	20,000	20,000	20,000	-					
Fees	1	5	100	95					
Cash basis reserve	-	-	22,220	22,220					
Revitalization rebates	1,221	517		(517)					
Total expenditures	\$ 37,420	\$ 36,070	\$ 57,870	\$ 21,800					
Cash receipts over (under) expenditures	\$ 899	\$ (626)							
Unencumbered cash balance, beginning	22,053	22,952							
Unencumbered cash balance, ending	\$ 22,952	\$ 22,326							

Capital Project Fund

### Capital Improvement Fund Schedule of Receipts and Expenditures

Regulatory Basis

For the Year Ended December 31, 2012

	2011 Actual			2012 Actual
Cash Receipts				
Operating transfer from: Solid waste fund	\$	5,000	\$	<u>-</u>
Total cash receipts	\$	5,000	\$	
Expenditures				
Capital improvements	\$		\$	
Total expenditures	\$		\$	
Cash receipts over (under) expenditures	\$	5,000	\$	-
Unencumbered cash balance, beginning		64,178	_	69,178
Unencumbered cash balance, ending	\$	69,178	\$	69,178

Capital Project Fund

# **Sewer Improvement Fund Schedule of Receipts and Expenditures**

Regulatory Basis

For the Year Ended December 31, 2012

	2011			2012
Cash Receipts		<u>Actual</u>		<u>Actual</u>
Casii Receipts				
State of Kansas Revolving Loan Fund	\$	134,087	\$	190,587
CDBG grant		-		212,435
Other		8		
Total cash receipts	\$_	134,095	\$	403,022
Expenditures				
Capital improvements	\$	105,400	\$	736,084
•				<u> </u>
Total expenditures	\$	105,400	\$	736,084
Cash receipts over (under) expenditures	\$	28,695	\$	(333,062)
Harmonick and and below the leading				20.605
Unencumbered cash balance, beginning	_			28,695
Unencumbered cash balance, ending	\$	28,695	\$	(304,367)
Onencumbered cash balance, chang	Φ	20,093	Φ	(304,307)

Business Fund

### Water and Sewer Utility Fund Schedule of Receipts and Expenditures - Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2012

			Variance-				
	2011			Favorable/			
	<u>Actual</u>	<u>Actual</u>	<b>Budget</b>	(Unfavorable)			
Cash Receipts							
Water sales	\$ 142,277	\$ 139,916	\$ 150,220	\$ (10,304)			
Sewer sales	72,565	67,022	79,000	(11,978)			
Other revenue	3,438	10,203	-	10,203			
Reimbursement from Sewer Improvement	77,266	26,382		26,382			
Total cash receipts	\$ 295,546	\$ 243,523	\$ 229,220	\$ (12,079)			
Expenditures							
Administration							
Personal services	\$ 6,047	\$ 8,547	\$ 7,500	\$ (1,047)			
Employee benefits	2,531	3,372	3,500	128			
Contractual services	5,010	4,654	6,000	1,346			
Commodities	1,295	1,730	2,000	270			
Other	_	203	-	(203)			
Water Utility Deposit Refund	20	50	500	450			
Construction & Engineering	31,598	29,516	-	(29,516)			
Production and distribution							
Personal services	39,890	39,493	45,000	5,507			
Employee benefits	8,579	8,174	8,000	(174)			
Contractual services	25,889	22,035	28,000	5,965			
Commodities	11,954	7,075	10,000	2,925			
Capital outlay	1,661	-	170,000	170,000			
Operating transfers							
Bond and Interest fund	20,000	20,000	20,000				
Total expenditures	\$ 154,474	\$ 144,849	\$ 300,500	<u>\$ 155,651</u>			
Cash receipts over (under) expenditures	\$ 141,072	\$ 98,674					
Unencumbered cash balance, beginning	85,172	226,244					
Unencumbered cash balance, ending	\$ 226,244	\$ 324,918					

Business Fund

### **Gas Utility Fund**

### Schedule of Receipts and Expenditures - Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2012

		2012					
Cash Receipts	2011 <u>Actual</u>	Actual Budget		Variance- Favorable/ (Unfavorable)			
Gas sales and service charges Refund from gas company	\$ 195,823 14	\$ 155,691 -	\$ 300,000	\$ (144,309) -			
Utility deposits Other revenue Interest earnings	1,550 25 254	4,450 3,886 185	1,500 - 500	2,950 3,886 (315)			
Total cash receipts	\$ 197,666	\$ 164,212	\$ 302,000	\$ (137,788)			
Expenditures							
Administration  Personal services Employee benefits Contractual services Commodities  Distribution Personal services Employee benefits Contractual services Commodities	\$ 6,047 2,531 5,780 1,514 39,890 8,676 12,628 5,011	\$ 8,547 3,371 3,841 1,646 39,493 8,174 12,320 8,097	\$ 7,500 3,500 7,000 2,000 45,000 8,000 15,000 8,000	\$ (1,047) 129 3,159 354 5,507 (174) 2,680 (97)			
Capital outlay Gas utility deposit refund Gas purchases	1,164 408 117,806	319 54,039	10,000 1,000 250,000	10,000 681 195,961			
Total expenditures  Cash receipts over (under) expenditures	\$ 201,455 \$ (3,789)	\$ 139,847 \$ 24,365	\$ 357,000	\$ 217,153			
Unencumbered cash balance, beginning	63,754	59,965					
Unencumbered cash balance, ending	\$ 59,965	\$ 84,330					

Business Fund

### **Ambulance Fund**

### Schedule of Receipts and Expenditures - Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2012

Cash Receipts	2011 <u>Actual</u>	<u>Actual</u>	Budget	Variance- Favorable/ (Unfavorable)		
Patient collections Sumner County subsidy Contributions Transfer from general fund	\$ 22,642 20,067 325	\$ 4,028 60,567 200	\$ 20,000 54,000 1,689 50,000	6,567 (1,489)		
Total cash receipts	\$ 43,034	\$ 64,795	\$ 125,689	\$ (60,894)		
<u>Expenditures</u>						
Personal services Employee benefits Contractual services Commodities On Call Transfer to Equipment Reserve	\$ 25,541 2,933 16,687 7,773 2,240	\$ 32 2 50,771 1,678 1,205	\$ 42,500 73,000 12,000 2,000 10,000	(2) 22,229 10,322 795		
Total expenditures	\$ 55,174	\$ 53,688	\$ 139,500	\$ 85,812		
Cash receipts over (under) expenditures	\$ (12,140)	\$ 11,107				
Unencumbered cash balance, beginning	21,510	9,370				
Unencumbered cash balance, ending	\$ 9,370	\$ 20,477				

Business Fund

### **Cemetery Fund**

### Schedule of Receipts and Expenditures - Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2012

			2012					
								ariance-
		2011						vorable/
	1	<u>Actual</u>	3	<u>Actual</u>	Ī	<u>Budget</u>	(Un	favorable)
<u>Cash Receipts</u>								
Sale of lots and services	\$	6,950	\$	5,900	\$	5,800	\$	100
Farm income		5,048		6,625		5,000		1,625
Hangar lease		600		600		600		-
Other		275		175		-		175
Donations		415		100		500		(400)
Interest earnings		36		14		-		14
Oil lease		-		48,000		-		48,000
Operating Transfer from Vera Linn Endowment		874		508		5,000		(4,492)
Total cash receipts	\$	14,198	\$	61,922	\$	16,900	\$	45,022
Expenditures								
Personal services	\$	_	\$	_	\$	10,000	\$	10,000
Employee benefits		-		_		1,500		1,500
Contractual services		3,474		2,212		4,000		1,788
Commodities		2,862		2,016		4,000		1,984
Capital outlay		<u> </u>		<u> </u>		<u>-</u>		<u>-</u>
Total expenditures	\$	6,336	\$	4,228	<u>\$</u>	19,500	<u>\$</u>	15,272
Cash receipts over (under) expenditures	\$	7,862	\$	57,694				
Unencumbered cash balance, beginning		11,051		18,913				
Unencumbered cash balance, ending	\$	18,913	<u>\$</u>	76,607				

Business Fund

### **Solid Waste Fund**

### Schedule of Receipts and Expenditures - Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2012

Cash Receipts	2011 <u>Actual</u>	<u>Actual</u>	Budget	Variance- Favorable/ (Unfavorable)		
Refuse fees Recycling income Other	\$ 43,916 1,060	\$ 44,338 1,170 1,017	\$ 45,500 1,000			
Total cash receipts	\$ 44,976	\$ 46,525	\$ 46,500	\$ 25		
Expenditures						
Contractual services Commodities Operating Transfer to Capital Improvement Operating Transfer to Equipment Reserve	\$ 39,058 38 5,000 5,000	11	\$ 42,000 1,000 5,000 5,000	\$ 989 5,000		
Total expenditures	\$ 49,096	\$ 42,412	\$ 53,000	\$ 10,588		
Cash receipts over (under) expenditures	\$ (4,120)	\$ 4,113				
Unencumbered cash balance, beginning	7,975	3,855				
Unencumbered cash balance, ending	\$ 3,855	\$ 7,968				

Trust Fund

### Vera M. Linn Cemetery Memorial Fund Schedule of Receipts and Expenditures-Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2012

			2012					
Cash Receipts	2011 Actual Actual Budget				udget	Fa	ariance- vorable/ favorable	
Interest	\$	874	\$	508	\$	5,000	\$	(4,492)
<u>Expenditures</u>								
Operating transfer to Cemetery Fund	\$	874	\$	508	\$	5,000	\$	4,492
Total expenditures	\$	874	\$	508	<u>\$</u>	5,000	<u>\$</u>	4,492
Cash receipts over (under) expenditures	\$	-	\$	-				
Unencumbered cash balance, beginning	7	0,054		70,054				
Unencumbered cash balance, ending	\$ 7	0,054	\$	70,054				

Trust Fund

### Cemetery Building Fund Schedule of Receipts and Expenditures - Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2012

<u>Cash Receipts</u>	2011 <u>Actual</u>		2012 <u>Actual</u>	
Interest	\$	11	\$	1
Total cash receipts	\$	11	\$	1
Expenditures				
Supplies, repairs, equipment	\$		\$	
Total expenditures	\$		\$	
Cash receipts over (under) expenditures	\$	11	\$	1
Unencumbered cash balance, beginning		2,312		2,323
Unencumbered cash balance, ending	\$	2,323	\$	2,324